BEAUDESERT STATE HIGH SCHOOL

2018
School Prospectus
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Welcome to Beaudesert State High School, and thank you for taking the time to see what our school has to offer your student.

The Beaudesert community is very proud of its local secondary school, and rightly so. We have a long and proud history of producing informed, qualified and active citizens. Since 1963, our school has been proudly assisting students to achieve their personal best.

A wide-ranging curriculum is provided across all year levels, covering academic, practical, performance and vocational subjects. We are committed to providing high quality learning programs that cater for the needs, abilities and interests of all students.

We are very fortunate at Beaudesert State High School to have a committed and hard-working teaching staff and ancillary team. These people work long hours, particularly with extra-curricular activities, to ensure students have many quality opportunities. This is particularly evident through our Arts, Agriculture, and Sporting programs.

Choosing a secondary school for your student is a very important decision. At Beaudesert State High School, you can be assured we will make every effort to provide the very best opportunities for your children – both in the classroom, and with co- and extra-curricular activities.

I invite you to be a part of this positive and productive school community. I look forward to working with you over the next six years as we share the enormous responsibility for the education of your child.

Alan Smith
Principal
Beaudesert State High School was established in 1963.

Operating under an Enrolment Management Plan since 2015, the high school services the communities of Beaudesert, Woodhill, Cedar Vale, Laravale, Tamrookum, Kooralbyn, Hillview, Darlington, Rathdowney, and areas to the south east of Beaudesert. A number of students from other communities also attend this school.

Local employment includes services, hospitality, and government and semi government business and rural related industries. 50% of employed residents work in the Scenic Rim.

The school has a strong and positive reputation in the community and our school ethos has been constructed around our community sense of values and expectations. These include a sense of family and community, respect and responsibility, a strong work ethic, honesty and integrity, justice and compassion.

Although our school is not culturally diverse, our school community reflects a diverse range of socioeconomic patterns. 7.17% of students are from Indigenous backgrounds.

Over 90% of our children travel to school by bus. Our anticipated population for 2018 is expected to be just over 1400 students.

As a community-centred high school, we provide a comprehensive curriculum that is rich and diverse, including mainstream and special education. It has a balance of academic and vocational education, with additional pathways to further education training and work to meet differing student needs and aspirations. This means providing an extensive range of Queensland Curriculum and Assessment Authority and Vocational Education subjects.

We are responding to the pressures and demands from a rapidly changing world for students to effectively use new information technologies and to focus on skills such as communication, teamwork and higher order thinking.

School retention rates are approximately 84% at the 10/11 interface and 90% at the 11/12 interface and a significant number of students have access to school-based apprenticeships and traineeships, work experience, industry placement and strong partnerships within the local business community.

There is a wide range of co- and extra-curricular programs including debating, sporting competitions and instrumental music. Student participation in school governance and leadership occurs through the Student Representative Council and the Year 10-12 Leadership Programs respectively.

Support services are provided through guidance, behaviour management support, school nurse, school chaplain and links with the local community support agencies. A number of specialised programs target the young people in the school most at risk of not completing twelve years of education.

Our school is proud of its strong academic, sporting and cultural traditions all reflecting commitment and achievements of students, staff and parents within a very supportive local community.
SCHOOL VISION AND VALUES

At Beaudesert State High School we believe individual matters.

“Seeking to find your personal best, encourages a positive sense of self, promotes respectful relationships and lays the foundation for lifelong learning”.

Beaudesert State High School:

• Is a place where staff and students work together and take responsibility for working towards achieving Personal Best

• Provides a safe and caring environment based on mutual respect, responsibility and positive relationships

• Sets high standards of learning and celebrates achievements

• Offers a broad, relevant, engaging and challenging curriculum for all students and enables them to reach their full potential and develop a passion for life-long learning.

At Beaudesert State High School we emphasise and promote in all students the notion of Personal Best – in learning, in engagement, and in relationships.

Features of Beaudesert State High School are our committed teachers, innovative programs, quality facilities, and strong community ties.

HELPFUL INFORMATION

Contact Details

Administration Office Hours: 8:00 am to 4:00 pm daily
Telephone: 07 5542 9111
Student Absence telephone: 07 5542 9111
Fax: 07 5542 9100
Email: the.principal@beaudeseshs.eq.edu.au
Website: www.beaudeseshs.eq.edu.au
Postal Address: PO Box 104, Beaudesert QLD 4285
School Address: 271-297 Brisbane Street, Beaudesert, QLD 4285
Finance Opening Hours: 8:00 am to 12:00 noon
Monday, Tuesday, Thursday, Friday
Closed – Wednesday
Bank Account Details:
BSB: 064-400
Account Number: 00090023
Account Name: Beaudesert State High School
Uniform Shop Opening Hours: 8:30 am to 2:30 pm (closed 12:30 pm to 1:00 pm)
Monday – Friday (school terms)
(Opens mid-January the week before school starts
9:00 am to 2:00 pm)
2018 CALENDAR

Term Dates

<table>
<thead>
<tr>
<th>Term</th>
<th>Dates</th>
<th>Length</th>
</tr>
</thead>
<tbody>
<tr>
<td>Term 1</td>
<td>Monday 22&lt;sup&gt;nd&lt;/sup&gt; January to Thursday 29&lt;sup&gt;th&lt;/sup&gt; March 2018</td>
<td>10 Weeks</td>
</tr>
<tr>
<td>Term 2</td>
<td>Tuesday 17&lt;sup&gt;th&lt;/sup&gt; April to Friday 29&lt;sup&gt;th&lt;/sup&gt; June 2018</td>
<td>11 weeks</td>
</tr>
<tr>
<td>Term 3</td>
<td>Monday 16&lt;sup&gt;th&lt;/sup&gt; July to Friday 21&lt;sup&gt;st&lt;/sup&gt; September 2018</td>
<td>10 weeks</td>
</tr>
<tr>
<td>Term 4</td>
<td>Tuesday 8&lt;sup&gt;th&lt;/sup&gt; October to Friday 14&lt;sup&gt;th&lt;/sup&gt; December 2018</td>
<td>10 weeks</td>
</tr>
</tbody>
</table>

Key dates for 2018

2017 Student Free Days / Staff Professional Development Days:

- Thursday 18<sup>th</sup> January 2018
- Friday 19<sup>th</sup> January 2018
- Monday 16<sup>th</sup> April 2018
- Monday 22<sup>nd</sup> October 2018

School Commences:

- Monday 22<sup>nd</sup> January 2018 – Years 7, 8 & 9 only
- Tuesday 23<sup>rd</sup> January 2018 – All students

If families have paid their 2018 school resources fees then their student/s will collect text books in a coordinated manner that has been scheduled in the first two weeks of the school year.

<table>
<thead>
<tr>
<th>Year Level</th>
<th>Receive Textbooks*</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>Monday 22&lt;sup&gt;nd&lt;/sup&gt; January 2018</td>
</tr>
<tr>
<td>7</td>
<td>Tuesday 23&lt;sup&gt;rd&lt;/sup&gt; January 2018</td>
</tr>
<tr>
<td>11</td>
<td>Wednesday 24&lt;sup&gt;th&lt;/sup&gt; January 2018</td>
</tr>
<tr>
<td>12</td>
<td>Thursday 25&lt;sup&gt;th&lt;/sup&gt; January 2018</td>
</tr>
<tr>
<td>9</td>
<td>Monday 29&lt;sup&gt;th&lt;/sup&gt; January 2018</td>
</tr>
<tr>
<td>10</td>
<td>Tuesday 30&lt;sup&gt;th&lt;/sup&gt; January 2018</td>
</tr>
</tbody>
</table>

2018 Public Holidays:

- Australia Day: Friday 26<sup>th</sup> January 2018
- Good Friday: Friday 30<sup>th</sup> March 2018
- Easter Saturday: Saturday 31<sup>st</sup> March 2018
- Easter Sunday: Sunday 1<sup>st</sup> April 2018
- Easter Monday: Monday 2<sup>nd</sup> April 2018
- ANZAC Day: Wednesday 25<sup>th</sup> April 2018
- Labour Day: Monday 7<sup>th</sup> May 2018
- EKKA Show Country Holiday: Monday 13<sup>th</sup> August 2018
- Queen’s Birthday: Monday 1<sup>st</sup> October 2018
- Christmas Day: Tuesday 25<sup>th</sup> December 2018
- Boxing Day: Wednesday 26<sup>th</sup> December 2018
# KEY PERSONNEL

*Teacher information is subject to change any time after time of print*

## Administration

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>e-mail address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal</td>
<td>Alan Smith</td>
<td><a href="mailto:asmit28@eq.edu.au">asmit28@eq.edu.au</a></td>
</tr>
<tr>
<td>Deputy Principal (Year 7)</td>
<td>Sheryl Healy</td>
<td><a href="mailto:sheal16@eq.edu.au">sheal16@eq.edu.au</a></td>
</tr>
<tr>
<td>Deputy Principal (Year 8)</td>
<td>Damian O’Brien</td>
<td><a href="mailto:dobri25@eq.edu.au">dobri25@eq.edu.au</a></td>
</tr>
<tr>
<td>Deputy Principal (Years 9 &amp; 10)</td>
<td>Greg Hanrahan</td>
<td><a href="mailto:ghanr5@eq.edu.au">ghanr5@eq.edu.au</a></td>
</tr>
<tr>
<td>Deputy Principal (Years 11 &amp; 12)</td>
<td>Kate Jorgensen</td>
<td><a href="mailto:kjorg4@eq.edu.au">kjorg4@eq.edu.au</a></td>
</tr>
<tr>
<td>Deputy Principal (Learning Diversity)</td>
<td>Sandy Kinsella</td>
<td><a href="mailto:skins6@eq.edu.au">skins6@eq.edu.au</a></td>
</tr>
<tr>
<td>Business Services Manager</td>
<td>Ines Castino</td>
<td><a href="mailto:icast2@eq.edu.au">icast2@eq.edu.au</a> <a href="mailto:accounts@beaudeseshs.eq.edu.au">accounts@beaudeseshs.eq.edu.au</a></td>
</tr>
</tbody>
</table>

## Heads of Departments

<table>
<thead>
<tr>
<th>Position</th>
<th>Teacher</th>
<th>e-mail address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agriculture &amp; Industrial Technology</td>
<td>Kate Bandrowski</td>
<td><a href="mailto:kband3@eq.edu.au">kband3@eq.edu.au</a></td>
</tr>
<tr>
<td>English</td>
<td>Mandy DeVivo</td>
<td><a href="mailto:mdevi31@eq.edu.au">mdevi31@eq.edu.au</a></td>
</tr>
<tr>
<td>Home Economics &amp; LOTE</td>
<td>Helen Philp</td>
<td><a href="mailto:hphil9@eq.edu.au">hphil9@eq.edu.au</a></td>
</tr>
<tr>
<td>Humanities</td>
<td>Petra Veverka</td>
<td><a href="mailto:pveve1@eq.edu.au">pveve1@eq.edu.au</a></td>
</tr>
<tr>
<td>Information Technology</td>
<td>Kerry Scarth</td>
<td><a href="mailto:kscar15@3eq.edu.au">kscar15@3eq.edu.au</a></td>
</tr>
<tr>
<td>Mathematics</td>
<td>Simon Wilson</td>
<td><a href="mailto:swils387@eq.edu.au">swils387@eq.edu.au</a></td>
</tr>
<tr>
<td>Physical Education</td>
<td>Anna Savage</td>
<td><a href="mailto:asava33@eq.edu.au">asava33@eq.edu.au</a></td>
</tr>
<tr>
<td>Reading Coach</td>
<td>Bev Laidlaw</td>
<td><a href="mailto:blaid4@eq.edu.au">blaid4@eq.edu.au</a></td>
</tr>
<tr>
<td>Science</td>
<td>Keith Tyrrell</td>
<td><a href="mailto:ktyrr9@eq.edu.au">ktyrr9@eq.edu.au</a></td>
</tr>
<tr>
<td>Senior Schooling</td>
<td>Carla Pantano</td>
<td><a href="mailto:cpant11@eq.edu.au">cpant11@eq.edu.au</a></td>
</tr>
<tr>
<td>Student Support Services</td>
<td>Sam Cusworth</td>
<td><a href="mailto:scusw1@3eq.edu.au">scusw1@3eq.edu.au</a></td>
</tr>
<tr>
<td>Teaching &amp; Learning</td>
<td>Sally-Ann Martin</td>
<td><a href="mailto:smart149@eq.edu.au">smart149@eq.edu.au</a></td>
</tr>
<tr>
<td>Visual &amp; Performing Arts</td>
<td>Kerry Scarth</td>
<td><a href="mailto:kscar15@3eq.edu.au">kscar15@3eq.edu.au</a></td>
</tr>
</tbody>
</table>

## Year Level Coordinators

<table>
<thead>
<tr>
<th>Year Level</th>
<th>Teacher</th>
<th>e-mail address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year 7</td>
<td>Matthew Reeves</td>
<td><a href="mailto:mjree1@eq.edu.au">mjree1@eq.edu.au</a></td>
</tr>
<tr>
<td>Year 8</td>
<td>Danielle Tecarr</td>
<td><a href="mailto:dteca2@eq.edu.au">dteca2@eq.edu.au</a></td>
</tr>
<tr>
<td>Year 9</td>
<td>Kim Uhlmann</td>
<td><a href="mailto:kuhlm4@eq.edu.au">kuhlm4@eq.edu.au</a></td>
</tr>
<tr>
<td>Year 10</td>
<td>Kerrie East</td>
<td><a href="mailto:keast145@eq.edu.au">keast145@eq.edu.au</a></td>
</tr>
<tr>
<td>Year 11</td>
<td>Ashlee Mitchell</td>
<td><a href="mailto:amitc167@eq.edu.au">amitc167@eq.edu.au</a></td>
</tr>
<tr>
<td>Year 12</td>
<td>Anthony Brieschke</td>
<td><a href="mailto:ajbri0@eq.edu.au">ajbri0@eq.edu.au</a></td>
</tr>
</tbody>
</table>
### Student Welfare Team

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>e-mail address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Guidance Officers</td>
<td>Anne Foote</td>
<td><a href="mailto:afoot2@eq.edu.au">afoot2@eq.edu.au</a></td>
</tr>
<tr>
<td></td>
<td>Thomas Cleary</td>
<td><a href="mailto:tclea3@eq.edu.au">tclea3@eq.edu.au</a></td>
</tr>
<tr>
<td>School Nurse</td>
<td>Narelle Walton</td>
<td><a href="mailto:nwalt36@eq.edu.au">nwalt36@eq.edu.au</a></td>
</tr>
<tr>
<td>Youth Support Coordinator</td>
<td>Scott Weston</td>
<td><a href="mailto:swest211@eq.edu.au">swest211@eq.edu.au</a></td>
</tr>
<tr>
<td>School Chaplain</td>
<td>Jade Cocks</td>
<td><a href="mailto:jcock77@eq.edu.au">jcock77@eq.edu.au</a></td>
</tr>
<tr>
<td>Community Education Counsellor</td>
<td>Zamira Tyson</td>
<td><a href="mailto:ztyso2@eq.edu.au">ztyso2@eq.edu.au</a></td>
</tr>
<tr>
<td>Behaviour Advisory Teacher</td>
<td>Vicki Robinson</td>
<td><a href="mailto:vrobi12@eq.edu.au">vrobi12@eq.edu.au</a></td>
</tr>
</tbody>
</table>

### CURRICULUM, TEACHING & LEARNING

#### Curriculum Overview

Beaudesert State High School:

- Has a curriculum that is wide and diverse
- Caters for mainstream and special education
- Provides pathways to future education, training and work

**Year 7**: Lays the foundation for future study. Year 7 students at Beaudesert State High School will:

- Study a core curriculum of English, Mathematics, Science, Humanities and Health & Physical Education.
- Sample a specialist curriculum, namely: Visual & Performing Arts, Agricultural Science, Food Studies, Digital Technologies and LOTE.
- Undertake LOTE (Japanese).
- An Intensive Literacy and Numeracy Intervention Program will be offered to identified students in place of History.

**Year 8**: Year 8 students at Beaudesert State High School will have opportunity to:

- Study a core curriculum of English Extension, Mathematics Extension, English, Mathematics, Science, Humanities and Health & Physical Education.
- Sample a specialist curriculum, namely: Visual & Performing Arts, Agricultural Science, Food Technology, Digital Technologies and LOTE.
- An Intensive Literacy and Numeracy Intervention Program will be offered to identified students in place of History.

**Year 9**: To engage students in a quality curriculum and to prepare them for Year 10, students at Beaudesert State High School have the opportunity to:

- Undertake three (3) elective subjects from: The Arts, Technology and LOTE.
- An Intensive Literacy and Numeracy Intervention Program will be offered to identified students in place of History.

**Year 10**: Year 10 Students base their subject selections and decision-making processes on the notion that this is a foundation year for senior studies. Students complete:

- Three (3) elective subjects from the following:
Year 11 and 12

In the senior school we proudly boast a diverse range of Authority subjects:

- English
- Mathematics A, Mathematics B, Mathematics C
- Accounting, Business Communication & Technology, Information Processing & Technology
- Ancient History, Modern History, Legal Studies
- Biological Science, Chemistry, Physics, Science 21, Agricultural Science
- Dance, Drama, Film & Television, Visual Art
- Graphics
- Hospitality Studies
- Japanese
- Physical Education

In addition, we have an extensive range of Vocational Education Subjects including:

- English Communication
- Prevocational Mathematics
- Automotive Practices, Agricultural & Horticultural Skills, Welding
- Business and Information Technology
- Early Childhood Studies, Hospitality Practices
- Fitness, Recreation
- Industrial Skills (Construction, Engineering, and Furnishing)
- Visual Art in Practice

Beaudesert State High School also offers senior students opportunities to undertake School-based Apprenticeships or Traineeships (SATs).

More information is available from our school’s Industry Liaison Officer.

Learning and Support Programs

We believe that it is very important for all students to complete the twelve years of schooling or equivalent qualifications so that they gain the essential knowledge and skills to succeed in the workforce, with their relationships and in families, and to be active citizens in the community.
Our school has developed a number of programs to help our young people set goals, keep focused and achieve their full potential.

We provide support for students with identified learning difficulties and also for those with Literacy and Numeracy gaps. These intervention strategies provide a more personalised approach to learning. In some cases, students are withdrawn in Years 7, 8 and 9 from History and/or Japanese in order to spend additional time improving their literacy and/or numeracy skills.

English Communication and Pre-Vocational Maths are offered in the senior years. These subjects are designed to assist students to continue to develop literacy and numeracy skills for TAFE and the workplace.

In addition, our comprehensive array of subject offerings mean that students also have the opportunity to choose from a range of elective subjects, many of which are activity based and involve hands-on approaches to learning.

**Get Connected**

Education for the whole person is essential for the wellbeing of students. At Beaudesert State High School, a range of activities and topics targeting specific needs are addressed across all year levels through the Get Connected program. This program encourages students to care for themselves and for others.

The Get Connected Program includes topics such as:

- Career Education
- SET Planning
- QCS Preparation
- Human Relationships Education
- Values Education
- Drugs and Alcohol Education

The Student Planner has a wide range of resources used to support this program and the schools values and beliefs.

**HOMEWORK**

Homework and study are integral to classroom success. Students should develop good study skills and habits. They should strive to become self-directed and independent in their work habits.

Homework should be written down in the appropriate section of the Student Planner. This planner, supplied through the Student Resource Scheme, allows easy retrieval by students and easy checking by parents. It is important for students to realise that when no set work is given by the teacher, they are expected to devote their study time to revision of the day’s lesson or general revision of the subject.

Therefore, students always have homework and parents can assist by checking completion of homework, assignments and home study each night of the school week. Regular completion of work will have a positive effect on a student’s performance and results.

Approximate times which should be devoted to homework on five nights of the week are:

<table>
<thead>
<tr>
<th>Year Level</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year 7</td>
<td>1 hour per night</td>
</tr>
<tr>
<td>Year 8</td>
<td>1 hour per night</td>
</tr>
<tr>
<td>Year 9</td>
<td>1 to 2 hours per night</td>
</tr>
<tr>
<td>Year 10</td>
<td>2 hours per night</td>
</tr>
<tr>
<td>Year 11</td>
<td>2 to 3 hours per night</td>
</tr>
<tr>
<td>Year 12</td>
<td>2 to 3 hours per night</td>
</tr>
</tbody>
</table>
ASSESSMENT

Assessment is the purposeful, systematic and ongoing collection of evidence and its use in making judgements about students demonstrated learning against criteria. All students are required to adhere to the guidelines outlined.

Each student is able to download a personalised Assessment Calendar indicating check dates and due dates early in each semester.

Judgements of student responses to assessment instruments are made using standards associated with Exit Criteria.

All assessment will have a task sheet indicating:

- Criteria
- Standards
- Check dates/draft dates
- Due date
- Acknowledgement that this is the student’s own work
- Feedback provision.

Staff progressively monitor and gather evidence of student progress throughout the assessment period and before the due date.

- Evidence may include class work, collected drafts, rehearsal notes, photographs of work, teacher observations.

Consequences

Should a student fail to submit required work at check dates:

- The teacher will contact the parent by telephone
- The student is required to work with the class teacher during lunch sessions until required draft work is complete
- Head of Department will be informed.

Should a student fail to submit required work at due date:

- The teacher will contact the parent by telephone
- Student is to complete work during the lesson and submit for marking
- Draft work plus other evidence of work will be marked by the teacher and recorded on student profile
- Judgements can only be made using evidence available on or before the due date
- In the event that no evidence is submitted, a standard cannot be awarded and the student will not be rated. This could affect the student’s QCE & OP eligibility in the senior school.

Absences for Assessment

Written Assessment Tasks

- Students should send work to the school via email, parent or another person
- If this is not possible, the student / parent should contact the teacher
- Students absent from school on check or final dates must see their teacher the day they return to school with evidence of absence in the form of a medical certificate, note or other suitable documentation.
**Oral Assessment Tasks**

- Students should send scripts to the school via email, parent or another person.
- If this is not possible, the student / parent should contact the teacher.
- Students absent from school on check or final dates must see their teacher the day they return to school with evidence of absence in the form of a medical certificate, note or other suitable documentation.
- An alternate time to complete the assessment task will be set by the Head of Department or teacher.

**Written Tests and Exams**

- Students absent from school on the day of tests and exams must see their teacher the day they return to school with evidence of absence in the form of a medical certificate, note or other suitable documentation.
- The student will complete the same or alternate assessment task in the next lesson.

**Multi Modal Tasks**

- Students should send scripts to the school via email, parent or another person.
- If this is not possible the student / parent should contact the teacher.
- Students absent from school on check or final dates must see their teacher the day they return to school with evidence of absence in the form of a medical certificate, note or other suitable documentation.
- An alternate time to complete the assessment task will be set by the Head of Department or teacher.

**Extensions**

- If an extension to due date is required application must be made to the Head of Department (Year 10, 11 & 12) or teacher (Year 7, 8 & 9) **prior** to the due date.
- Forms requesting an extension to the due date are available from Heads of Department.
- Special provision may be granted on individual basis. An appointment with a Guidance Officer is required in this instance.

**Verifying Student Ownership of Work**

Plagiarism is the taking and using of another persons’ thoughts, writings, inventions, ideas or research as one’s own work and is a breach of copyright. Consequences for a breach of academic ethics shall be determined by the Head of Department in consultation with the Administration. Consequences will depend on the degree of the breach of academic ethics and the year level involved. Consequences for senior students will be more severe. Consequences may include: awarding a grade based on the work that the student is known to have completed, undertaking new assessment, or failure for that piece or unit of work.

**Assessment Decisions Appeal Process**

Initial concerns should be addressed with the classroom teacher. Subsequent appeals should be addressed with relevant evidence to support the claim to the Head of Department for consideration.

**Reporting**

Information regarding student progress is readily available to students and parents/guardians. Two formal Parent/Teacher Interview evenings are held each year. Parents make appointments for Parent/Teacher Interview evening via an online booking system (instructions are sent out with report cards). Report cards are issued three times each year. From 2018, these will be emailed to parents.

Parents are encouraged to contact teachers if they have queries or concerns about student performance. Teachers may be contacted through the school office.
SAT students (School-based Apprenticeships & Traineeships)

SAT Students have the responsibility to complete all assessment requirements for school subjects by the due dates, including attendance at timetabled exams and assessment sessions.

The QParents web and mobile application provides a more convenient, easier way for parents and legal guardians of Queensland state school students to interact with their child’s school. Parents will have secure, online access to their child’s student information, anytime, anywhere, through a smartphone, tablet or computer.

QPARENTS

Beaudesert State High School is proud to be one of the first schools in Queensland to offer QParents; an information sharing system available to QPAO eligible parents and guardians.

The QParents web and mobile application provides a more convenient, easier way for parents and legal guardians of Queensland state school students to interact with their child’s school. Parents will have secure, online access to their child’s student information, anytime, anywhere, through a smartphone, tablet or computer.

QParents allows parents to connect instantly with their child’s school to access and manage their child’s student information, including:

- Attendance and absence details, as well as the ability to notify the school of an absence
- Behaviour information
- Academic report cards
- Class timetables
- Viewing unpaid invoice details, payment history, and making payments online
- Viewing and updating student details, including medical conditions and address
- Enrolment details

QParents will assist both staff and parents in sharing and responding to information in an efficient and effective way.

It won’t replace the traditional ways you communicate with our school, but it will provide another way to communicate with us.

QParents is a secure portal that meets strict industry standards. Only people with the right to access information about their child will be given an account; no one else.

If you don’t want to register for QParents, your account will not be created and your child’s information will not be made available through QParents.

The benefits of QParents

Convenience and time savings for parents

- Parents can view or update their child’s details without having to contact the school
- Secure 24/7 online access.
- Available anytime, anywhere — access QParents on your smartphone, tablet or computer.

Greater transparency of information

- Improves accountability between parents and schools by providing parents with timely access to their child’s information online.
- Allows parents to engage more deeply in their child’s schooling
What is a QParents Account Owner (QPAO)?

The school will nominate one parent or legal guardian for each student to be the QParents Account Owner (QPAO). The QPAO will be able to register for QParents to access and manage the student’s information online. A student’s QPAO will be able to view the student’s information and submit requests to update some of the student’s details.

Where does the information about my child come from?

All of the information that is presented in QParents comes from the IT system that is used by all Queensland state schools. Schools will continue to manage student information in this system, and the information will be extracted and presented in QParents.

Help and contact information

For more information see https://qparents.qld.edu.au/#/about

For help, visit https://qparents.qld.edu.au/#/help or call 13 QGOV (13 74 68)

Or call the school on 5542 9111

EXTRA-CURRICULAR OFFERINGS

Sport

Beaudesert State High School is proud of its sporting traditions and success. From our junior students proudly competing in lunchtime competitions to our Australian representatives, our sport program caters for all.

Recreation activities allow students to develop a lifelong appreciation of the need to include activity in their daily lives. From dance to lawn bowls to contact sports, every student’s interests are covered. These are run during timetabled sport lessons. Furthermore, through our school’s Sports Committee, senior students arrange lunch time activities and tournaments for junior school students. These have traditionally included handball, dodge ball and football.

School sport involves competing against other teams in traditional sports. We have a proud history of school sport and offer many opportunities for our students to be involved in a range of activities. In 2017 our major sporting foci will be Touch Football, Basketball and Football (Soccer). Throughout the year, we will also offer a broad range of other sports, including Rugby League, Volleyball, Human Powered Vehicle (HPV) and Netball.

Each term the four houses, Cunningham, Fraser, Kennedy and Leichhardt go head-to-head in competition:

- Term 1 – Swimming Carnival – Friday 2nd February 2018
- Term 1 – Cross Country – Friday 29th March 2018
- Term 2 – Athletics – Thursday 28th & Friday 29th June 2018

This keen rivalry sees the houses not only compete on the sporting front, but also in the fashion stakes and house spirit.

Sport Houses

<table>
<thead>
<tr>
<th>House</th>
<th>Surname</th>
<th>Colour</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cunningham</td>
<td>A-D</td>
<td>Green</td>
</tr>
<tr>
<td>Fraser</td>
<td>E-K</td>
<td>Red</td>
</tr>
<tr>
<td>Kennedy</td>
<td>L-Q</td>
<td>Blue</td>
</tr>
<tr>
<td>Leichhardt</td>
<td>R-Z</td>
<td>Purple</td>
</tr>
</tbody>
</table>
Culture and the Arts

Beaudesert State High School offers a comprehensive cultural/arts program. It includes:

Instrumental Music: Students elect to attend weekly lessons in woodwind, brass, percussion or strings. They are then expected to participate in Concert Band or Stage Band. Performances at local events, competitions and official school occasions instill confidence and encourage improvement. Over the years, a number of students involved in our instrumental program have gained places in the State Honours Band and Ministers Awards of Excellence (MOST) and Creative Generation.

Creative Generation, State Schools Onstage: Since 2006 we have participated in Education Queensland’s large scale combined performance. Students from Year 7 to 12 can audition in vocal, dance or instrumental. Selected students then attend rehearsals in Brisbane. In 2016 the performance featured nearly 1400 students at the Brisbane Convention and Exhibition Centre and was aired on Channel Ten. Students gain a world of experience from this event.

Beauy’s Got Talent: A feature on the school calendar each year is the student talent quest, Beauy’s Got Talent. Students from all year levels are invited to showcase their talents, whether they be in dancing, Beauy’s Got Talent, music, comedy, clowning, and the like.

Choreography Competition: Students with an interest in Dance can enter this lunch time competition in Term 4. Students are invited to create and perform their own dance. Winners in each category are invited to perform on Arts Night.

Japan Tour: Students who study Japanese have the opportunity every two years to travel to Japan to experience the language and culture of that country first-hand. Other extra-curricular activities include a restaurant trip and Japanese lunches.

Debating: Beaudesert State High School has a long history of successful debating teams. Students from all year levels can participate in Debating through either intra-school or inter-school competitions. As members of a Debating Team, students develop skills in research, collaboration, presentation and confidence, as they work together in a team with fellow students and staff. The ENABLE Debating competition, an initiative of the ENABLE schools network of the greater Logan, Albert and Beaudesert area, runs through Autumn and Winter. Our school’s recent results:


STUDENT LEADERSHIP, AWARDS & WELFARE

YELP - Leadership Program

The Year Eleven Leadership Program (YELP) at Beaudesert State High School is an initiative with two main purposes. They are:

a) Aiding new Year 7 students in the transition process from primary school to high school
b) Building and developing leadership qualities and skills in students in the senior phase of learning.

Year 10 students undergo a rigorous nomination process where they are required to apply for the position of YELP Leader. Once selected, successful applicants undertake training which develops their leadership skills. In addition it provides them with essential tools that they will use in their interactions in the middle school.

At the commencement of the new academic year, YELP Leaders are assigned to a Year 7 roll class. From here YELP Leaders, together with their respective roll class teachers, design and deliver lessons for their roll classes. The purpose of these lessons is to focus on the use of group activities to build self-awareness, group cohesion and familiarity with the year seven’s new educational environment. The 11 Leadership Program aims to provide every Year 7 student with the basic tools to survive and thrive at high school.
**Student Representative Council (SRC)**

At Beaudesert State High School, there is a strong tradition of Student Representative Council activity, with involvement and support for the Council coming from both students and staff. The SRC promotes worthwhile projects, sets up social activities, and strives to create enthusiasm for all school events. One of the chief roles of Student Council members is to organize events that call for participation of the other students in the school. These events help in bringing out the hidden talents found in our diverse range of students.

To be a positive and effective body of students, all members of the SRC must display exemplary behaviour, a positive attitude, and encourage all students to have pride in their school, their uniform and each other.

The Student Council is an elected body consisting of students from each year level. The SRC provides an opportunity for any interested student with leadership qualities to run for any of the following positions: School Captain, Committee Chairperson or Year Representative. Students wishing to run for a position on Student Council self-nominate and go through a stringent selection process. Elections for School Captains and Committee Chairpersons are all held in October each year. However, year levels representatives on the SRC are elected in February of each year.

Committees are:

<table>
<thead>
<tr>
<th>Activities</th>
<th>Fundraising events and social activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Café</td>
<td>Student run café</td>
</tr>
<tr>
<td>Environment</td>
<td>School beautification</td>
</tr>
<tr>
<td>Film</td>
<td>Awards Night and Senior Formal</td>
</tr>
<tr>
<td>Media</td>
<td>Yearbook</td>
</tr>
<tr>
<td>Multi-Cultural</td>
<td>Awareness of various cultures within our school including the Indigenous students &amp; exchange students</td>
</tr>
<tr>
<td>Sport</td>
<td>Sporting carnivals and lunchtime activities</td>
</tr>
</tbody>
</table>

Major projects and accomplishments of the BSHS Student Representative Council include supporting charities (Shave for a Cure, Guide Dogs, RSPCA and the Forty Hour Famine), sponsoring Hemedi who attends the Amani School in Tanzania, and supporting our school-based Chaplain. Other major school based projects are also supported during the year.

**Student Acknowledgement Scheme**

The Student Acknowledgement Scheme was introduced in 1994 with the aim of encouraging student success and participation across the school.

The scheme is underpinned by the ‘personal best’ values of learning, engagement and relationships, and seeks to reward and acknowledge:

- Student excellence
- Student progress in achievement
- Student cooperation
- Significant student responsibility
- Consistent effort
- Student attendance
- Student involvement in extra-curricular events

Students are also recognised for significant progress or contribution to Beaudesert State High School.
**Student Leadership Program**

The current program was introduced in 2016. It is designed to enable students to develop and demonstrate the skills, values and characteristics of a student leader. Students in any year level can apply for their Navy, Teal or Gold leadership if they believe they have demonstrated the criteria.

There are five levels of certificate which accrue while a student is enrolled at Beaudesert State High School:

<table>
<thead>
<tr>
<th>Type</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Merit Award</td>
<td>Awarded by teachers in class or in a team or individual circumstances.</td>
</tr>
<tr>
<td>Department Award</td>
<td>Issued by the Head of Department once a student has received five Merit Awards in that department.</td>
</tr>
<tr>
<td>Head of House Award</td>
<td>Presented to students who have four Department Awards, at least three being from different departments.</td>
</tr>
<tr>
<td>Principal’s Award</td>
<td>Presented to students at Awards Night.</td>
</tr>
<tr>
<td></td>
<td>Pre-requisite: students must have previously received three Head of House awards.</td>
</tr>
<tr>
<td>Regional Director’s Award</td>
<td>Presented to students at Awards Night.</td>
</tr>
<tr>
<td></td>
<td>Pre-requisite: students must have previously received two Principal’s Awards.</td>
</tr>
</tbody>
</table>

Students are entered into a random prize draw with the chance to win various prizes during the year.

**Student Welfare & Support**

Beaudesert State High School has a comprehensive student welfare and support network for students and their parents who work with students in times of crisis and who provide long term support in the school environment.

The School Support Team comprises:

- Two Guidance Officers
- Behaviour Advisory Teacher
- Youth Support Coordinator
- School-based Health Nurse
- School Chaplain
- Community Education Counsellor
- Outside agencies such Beaucare

Students should see respective staff members to make appointments.

Parents can make appointments with any Support Team staff by telephoning the Administration office.

Each year level has a Year Coordinator who works closely with students in a pastoral care role. They also help collect and coordinate information and support for individual students who may need that extra support to progress successfully through the school.

Our school provides a supportive environment for learning so that our young people have the opportunity to grow and reach their full potential.
BUILDING PARTNERSHIPS

Communication

Within the school:
• Whole school assembly – weekly
• Year level assembly – twice weekly
• Roll Class – twice weekly

Between school and home:
• QParents
• Beaudesert State High School Website - www.beudeseshs.eq.edu.au
• Parent/teacher Interviews – twice yearly
• Information Evenings
• Student Planner
• Telephone calls, letters and postcards
• Emails
• P & C Meetings – 2 per term
• Electronic Newsletter – twice per term

Parent Involvement

Parents can be involved with the school by:
• Attending P&C Meetings (twice per term)
• Helping in the school canteen
• Communicating regularly with the school (write/telephone/email if you have something to tell us, or wish to share a concern)
• Looking for the school newsletter
• Attending special functions and ceremonies, eg Parent-Teacher Evenings, Awards Night, Graduation Ceremony
• Ensuring that correct, neat uniforms are worn
• Assisting with homework and checking that it is done

Parents’ and Citizens’ Association

Through the Parents’ and Citizens’ Association, we encourage active parent/carer involvement in our decision-making processes. We strive to develop positive and caring interpersonal relationships between students, teachers and the community.

The P&C Association meets twice per term, commencing at 7:00pm, in the Meeting Room of the school Administration Building.

P&C Meeting dates for 2017 are as follows:

<table>
<thead>
<tr>
<th></th>
<th>Term 1</th>
<th>Term 2</th>
<th>Term 3</th>
<th>Term 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>19/2/18 AGM</td>
<td>14/5/18</td>
<td>6/8/18</td>
<td>15/10/18</td>
</tr>
<tr>
<td></td>
<td>12/3/18</td>
<td>11/6/18</td>
<td>10/9/18</td>
<td>12/11/18</td>
</tr>
</tbody>
</table>

2 meetings per term
The P&C serves:

- As a forum for discussion and feedback about the school and its operations
- To provide students/school with resources not supplied by Education Queensland

Your support and an active participation in the P&C is most welcome.

**Positive Complaint Management**

We believe that positive relationships with home are fundamental to the effective performance of our students.

From time to time, you may have a concern about a school-related matter or there may be a decision you cannot understand.

This is a timely reminder that, if you have a concern about any matter, for example your child’s performance, school decisions or procedures, we invite you to make an appointment to come and talk the matter over with us. It is better to endeavour to resolve it quickly.

We are committed to listening to you and to working with you to resolve matters in a productive way.

**STUDENT ATTENDANCE**

At Beaudesert State High School, there is a high expectation for full attendance and punctuality of all students. Absenteeism is one of the chief causes of poor classroom performance by students.

**All students are expected to attend school every class, every day. Each parent must ensure their child attend school each school day.**

**Late Arrival:** The school day starts at 8:50 am. Students arriving late to school must present a note to the office staff at Student Services. Students will then be issued with a late slip to present to their teachers.

**Leaving Early:** Permission to leave school early can only be granted by Administration or Office Staff. Students are required to bring a note of explanation to Student Services before 8:50 am. Early Leaving passes may be collected from Student Services during morning tea or lunch.

Only Year 12 students have the privilege of being able to go home during Sport (Friday period 4) at various times during the year. This concession is made so that Year 12 students can undertake additional study for exams, complete assignments, and the like in the comfort of their own homes. This privilege will be withdrawn where students do not show commitment to their studies, have assessment items owing, or their attendance record becomes poor. Tutorials for Mathematics and English will be offered during this time.

**Leaving the Grounds:** Students are not permitted to leave the grounds during school hours without special permission from Administration and only then after a formal request from parents. This applies to students in all year levels. All students leaving the school grounds must go via the Administration Office.

**Absences:** All student absences must be explained. Students may bring a note signed by their parent/guardian or medical certificate on return to school. Alternatively, when a student is marked absent from school, a text message will be sent to the parent/guardian’s mobile phone. A reply text may be sent to the school explaining the absence. Parents can also notify the school of absences by using the QParents portal.

**Class Attendance:** Students are expected to attend all classes. Students who are out of class for any reason (eg toilet, sick bay) are required to carry their Student Diary with them with the Student Movement Record signed by their classroom teacher.

**Change of Details:** Please notify the school if at any time your address, phone number, or email address changes so that our official records may be kept up to date.

**Accidents and Illness:** Students who injure themselves during class should report this immediately to their teacher. Injuries at other times should be reported to the nearest staffroom if urgent or to the Student Services counter in the administration building. Students who feel ill should report this to their teacher. At other times, students should report to Student Services.

**Parents and Visitors:** All parents and visitors must report to the Administration Office for permission to be on school grounds. Approval is not automatic and each case will be dealt with on its merits.
**Legal Requirements:** Young people must stay at school until they finish Year 10 or turn 16, whichever comes first. After a young person finishes Year 10 or turns 16, they must stay in education or training for a further two years or until they turn 17 years of age.

**Holidays:** Holidays during school terms are actively discouraged. Parents / care givers are requested to plan holidays during gazetted school holiday periods. If the absence is for more than 10 consecutive school days, an ‘Exemption from Compulsory Schooling’ is required.

## DAILY BELL TIMES

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:50 am</td>
<td>First bell</td>
</tr>
<tr>
<td>9:00 am</td>
<td>Roll Marking</td>
</tr>
<tr>
<td>9:10 am</td>
<td>Period 1</td>
</tr>
<tr>
<td>10:20 am</td>
<td>Morning Tea (40 mins)</td>
</tr>
<tr>
<td>11:00 am</td>
<td>Period 2</td>
</tr>
<tr>
<td>12:10 pm</td>
<td>Period 3</td>
</tr>
<tr>
<td>1:20 pm</td>
<td>Lunch (40 mins)</td>
</tr>
<tr>
<td>2:00 pm</td>
<td>Period 4</td>
</tr>
<tr>
<td>3:10 pm</td>
<td>End of Day</td>
</tr>
</tbody>
</table>

## BEHAVIOUR MANAGEMENT

Maximising learning is central to Beaudesert State High School’s *Responsible Behaviour Plan for Students*, which aims to provide a safe and supportive teaching and learning environment and a respect for our school image and ethos in general, on or off site through:

- maintaining a sense of balance and good order
- emphasising that responsibility and adherence to our school policies and expectations are necessary
- providing limits and consequences for unacceptable behaviours
- breaking the normal pattern of schooling to reinforce the above.

Beaudesert State High School’s *Responsible Behaviour Plan for Students* is provided to all students as part of their enrolment package. In essence, the rights of teachers and students to teach and learn effectively must be respected. The plan clearly states that any activity which is illegal, unsafe, intimidates or endangers others is prohibited at Beaudesert State High School.
<table>
<thead>
<tr>
<th>RESPECTFUL</th>
<th>RESPONSIBLE</th>
<th>READY</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ALL SETTINGS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Treat all people with respect</td>
<td>- Follow staff instructions</td>
<td>- Have correct equipment</td>
</tr>
<tr>
<td>- Treat all property and surrounds with care</td>
<td>- Accept responsibility for your mistakes, words and actions</td>
<td>- Be on time</td>
</tr>
<tr>
<td>- Act appropriately in all situations</td>
<td>- Act safely</td>
<td>- Have a current ID card available when required</td>
</tr>
<tr>
<td>- Choose appropriate language</td>
<td>- Wear uniform correctly</td>
<td></td>
</tr>
<tr>
<td><strong>CLASSROOMS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>eg: agriculture computer labs kitchens library ovals science labs workshops</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Follow classroom expectations</td>
<td>- Attend every lesson</td>
<td>- Know where you have to go</td>
</tr>
<tr>
<td>- Allow others to learn without disruption</td>
<td>- Use equipment and materials responsibly</td>
<td>- Turn off all mobile phones and ipods before entering the classroom</td>
</tr>
<tr>
<td>- Listen when others speak</td>
<td>- Follow safety rules</td>
<td>- Be on time</td>
</tr>
<tr>
<td>- Speak quietly when it is appropriate</td>
<td>- Use technology appropriately</td>
<td>- Bring necessary equipment, books and materials</td>
</tr>
<tr>
<td>- Allow others personal space</td>
<td>- Have your Organiser signed by your teacher if you need permission to leave the classroom</td>
<td>- Participate in all activities</td>
</tr>
<tr>
<td>- Treat computers as important shared tools</td>
<td>- Act safely</td>
<td>- Be willing to try new learning experiences</td>
</tr>
<tr>
<td>- If you aren’t sure what to do, ask politely</td>
<td>- Wear uniform correctly</td>
<td>- Make sure homework, drafting and assignments are completed and submitted on time</td>
</tr>
<tr>
<td><strong>SHARED AREAS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>eg: Canteen Library sporting areas toilets walkways Year level areas</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Respect the environment and facilities</td>
<td>- Keep to in-bounds areas</td>
<td>- Always do the best job you can</td>
</tr>
<tr>
<td>- Walk quietly between classes</td>
<td>- Use oval and courts for appropriate games and sports</td>
<td></td>
</tr>
<tr>
<td>- Talk and interact respectfully with all other people</td>
<td>- Play safely - no contact sport or games</td>
<td></td>
</tr>
<tr>
<td>- Give your name to staff when asked</td>
<td>- Look after equipment</td>
<td></td>
</tr>
<tr>
<td>- Filming other people at school is only allowed under instruction</td>
<td>- Place all rubbish in bins</td>
<td></td>
</tr>
<tr>
<td>- No causing or encouraging problems between others</td>
<td>- Behave appropriately – no fighting, mobbing or throwing objects</td>
<td></td>
</tr>
<tr>
<td>- Respect others’ positions in the canteen line</td>
<td>- Remain in the grounds at all times</td>
<td></td>
</tr>
<tr>
<td>- Show courtesy and good manners to canteen staff, volunteers and other students.</td>
<td>- Wait quietly and patiently in canteen lines</td>
<td></td>
</tr>
<tr>
<td>- Wait quietly and patiently in canteen lines</td>
<td>- Use morning tea and lunch breaks for toilet visits</td>
<td></td>
</tr>
<tr>
<td><strong>STAFF ROOMS &amp; OFFICES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>eg: Administration Support Services Text Hire Uniform Shop</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Show courtesy and good manners to office and other staff</td>
<td>- Make appointments to see Support Staff</td>
<td>- Have a current ID card available when required</td>
</tr>
<tr>
<td>- Wait quietly and patiently to be served</td>
<td>- Follow instructions</td>
<td></td>
</tr>
<tr>
<td>- Follow late arrival and early leaving procedures</td>
<td>- Follow late arrival and early leaving procedures</td>
<td></td>
</tr>
<tr>
<td>- Explain all absences</td>
<td>- Store scooters/skateboards at Student Services</td>
<td></td>
</tr>
<tr>
<td>- Give your name to staff when asked</td>
<td>- Return borrowed equipment and uniforms promptly after use</td>
<td></td>
</tr>
<tr>
<td>- Filming other people at school is only allowed under instruction</td>
<td>- Be involved in a range of school activities</td>
<td></td>
</tr>
<tr>
<td>- No causing or encouraging problems between others</td>
<td>- Return all permission forms and make payments by the due date</td>
<td></td>
</tr>
<tr>
<td>- Respect others’ positions in the canteen line</td>
<td>- Be on time</td>
<td></td>
</tr>
<tr>
<td>- Show courtesy and good manners in canteen lines</td>
<td>- Dress appropriately</td>
<td></td>
</tr>
<tr>
<td>- Wait quietly and patiently in canteen lines</td>
<td>- Bring required equipment</td>
<td></td>
</tr>
<tr>
<td><strong>COMMUNITY</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>eg: excursions SATs school representative sport work experience</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Show courtesy and good manners to all members of the community</td>
<td>- Accept responsibility for your actions</td>
<td></td>
</tr>
<tr>
<td>- Use appropriate language</td>
<td>- Be a good ambassador for BSHS</td>
<td></td>
</tr>
<tr>
<td>- Show good sportsmanship</td>
<td>- Be involved in a range of school activities</td>
<td></td>
</tr>
<tr>
<td>- Make appointments to see Support Staff</td>
<td>- Return all permission forms and make payments by the due date</td>
<td></td>
</tr>
<tr>
<td>- Follow late arrival and early leaving procedures</td>
<td>- Be on time</td>
<td></td>
</tr>
<tr>
<td>- Explain all absences</td>
<td>- Dress appropriately</td>
<td></td>
</tr>
<tr>
<td>- Store scooters/skateboards at Student Services</td>
<td>- Bring required equipment</td>
<td></td>
</tr>
<tr>
<td>- Return borrowed equipment and uniforms promptly after use</td>
<td>- Be on time</td>
<td></td>
</tr>
<tr>
<td>- Be involved in a range of school activities</td>
<td>- Make appointments to see Support Staff</td>
<td></td>
</tr>
<tr>
<td>- Return all permission forms and make payments by the due date</td>
<td>- Be on time</td>
<td></td>
</tr>
<tr>
<td>- Be on time</td>
<td>- Dress appropriately</td>
<td></td>
</tr>
<tr>
<td>- Be involved in a range of school activities</td>
<td>- Bring required equipment</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Be involved in a range of school activities</td>
<td></td>
</tr>
</tbody>
</table>

**Buses & Bus Turnaround**

- Show courtesy and good manners towards bus drivers and other passengers
- Follow Bus Code of Conduct
- Remain seated and quiet at all times
- Move away from the turnaround to the main school when you arrive at school
- Follow designated pathway to your bus in the afternoon
To achieve your Personal Best be:

RESPECTFUL to all

RESPONSIBLE for your actions

READY to work and learn

Digital Classroom Rules

• Respect the hardware and software.
  • Have all necessary applications open and active.
  • Read the instructions on the computer screen before asking.
  • Check emails and browse the internet only when directed.
  • Only use your computer.
• Keep files and folders organised and backed up.
• Shut computer screen when teacher is speaking.
• Shut down your laptop between lessons.
DRESS CODE (SCHOOL UNIFORM)

The Parents’ and Citizens’ Association of Beaudesert State High School supports a Student Dress Code (uniform) for Beaudesert State High School because it believes that a student dress code promotes objectives of the Education (General Provisions) Act 2006. That is, it encourages mutual respect between students through minimising visible evidence of economic or social differences, and helps to provide a safe and supportive environment by readily identifying students and non-students at the school.

It is impossible to develop a code to meet everyone’s individual requirements, styles or needs. Our school dress code promotes the good image of the school within the community, and encourages students to uphold and enhance that image, as well as meeting community expectations and health and safety standards. A neat, complete uniform and tidy appearance shows pride in self and school. It promotes a positive image to employers and the community.

Beaudesert State High School students wear their uniform with pride. Senior students are particularly encouraged to wear the Formal Uniform.

Uniforms can be purchased from the Uniform Shop which has new and second hand uniforms.

The Uniform Shop is open each day from 8:30 am – 2:30 pm.

The Uniform Shop opens mid-January, the week before school starts from 9:00 am – 2:00 pm.

<table>
<thead>
<tr>
<th>Standard Uniform</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Junior (Year 7, 8 &amp; 9)</strong></td>
<td><strong>Senior (Year 10, 11 &amp; 12)</strong></td>
</tr>
<tr>
<td>• BSHS panelled polo shirt in jade, navy and gold</td>
<td>• BSHS panelled polo shirt in navy, jade and gold</td>
</tr>
<tr>
<td>• Navy cargo school shorts</td>
<td>• Navy cargo school shorts</td>
</tr>
<tr>
<td>or navy microfibre shorts</td>
<td>or navy microfibre shorts</td>
</tr>
<tr>
<td>or long navy trousers</td>
<td>or long navy trousers</td>
</tr>
<tr>
<td>• Girls may opt to wear a navy school skirt</td>
<td>• Girls may opt to wear a navy school skirt</td>
</tr>
<tr>
<td>All uniforms are embroidered with school logo or BSHS</td>
<td>All uniforms are embroidered with school logo or BSHS</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Formal Uniform</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Girls</strong></td>
<td><strong>Boys</strong></td>
</tr>
<tr>
<td>• White poly cotton over-blouse with jade and navy on sleeves</td>
<td>• White poly cotton shirt with jade and navy trim on pocket</td>
</tr>
<tr>
<td>• Navy school skirt with 2 front pleats</td>
<td>• Navy cargo school shorts</td>
</tr>
<tr>
<td>or long navy trousers</td>
<td>or long navy trousers</td>
</tr>
<tr>
<td>• BSHS navy and jade tie</td>
<td>• BSHS navy and jade tie</td>
</tr>
<tr>
<td>All uniforms are embroidered with school logo or BSHS</td>
<td>All uniforms are embroidered with school logo or BSHS</td>
</tr>
</tbody>
</table>
Footwear
For both Standard and Formal Uniforms

- White ankle socks
- Leather or vinyl – lace-up shoes or work boots are COMPULSORY
- Joggers are permitted, but must have leather or vinyl uppers. Colours should be black, navy or white (or combinations thereof)
- Canvas or slip-on shoes are NOT acceptable

Hats
Students are required to wear a bucket hat or broad-brimmed hat during outdoor Sport, Health & Physical Education and Agricultural Science lessons.

Winter Uniform
- Navy or Jade Fleecy sweatshirt – embroidered with school logo (hoodies are not permitted)
- Jade knitted poly/cotton pullover
- Microfibre panelled spray jacket in navy, jade & gold
- Navy microfibre tracksuit pants with jade and gold stripe on right front lower leg
- Beanies, gloves and scarves – in school colours only (jade, navy or gold)
- Short-sleeved undershirts – white or school colours only (jade, navy or gold)
- Black stockings may be worn with the Formal Uniform.

Uniform Extra Information
- As in previous years, the school will have a number of blazers for students to hire/borrow.
- Clothing, apparel, and hairstyles that are or are deemed to be inappropriate, offensive, unsafe, likely to be disruptive or are a negative influence on the school must not be worn. Students who wear such attire may be asked to remove it or they may, at the discretion of member of the Administration, be removed from classes. Similarly, outlandish hair colours are not permitted at Beaudesert State High School.

Students out of uniform
- Must provide a note to the relevant Year Coordinator before 8:50 am
- Will be expected to access alternative clothing provided by the school through Text Hire / Uniform Shop.

Jewellery and Makeup
- Facial jewellery such as lip rings/bars/studs, eye rings/bars/studs or nose rings are not to be worn under any circumstances at school or on school related trips/excursions. Nose studs may be acceptable if they are very small, flat, an acceptable colour and are unobtrusive. The School Administration reserves the right to determine which studs are acceptable in such cases
- Sleepers or studs are the only type of earring acceptable. Students should have no more than two studs or sleepers in each ear
- Necklaces, other than those with religious or medical significance, should not be worn. In such cases the necklace should be hidden below the student’s blouse or shirt
- Two rings in total are deemed acceptable
- Makeup other than that required for medical or schooling reasons must not be worn. Students ignoring this policy will be required to remove it. Nail polish is included in this policy and must not be worn
- Hairstyles must be neat, clean and tidy. Hair colours must be natural toning.
ENROLMENTS

New Enrolments

All new enrolments to Beaudesert State High School are required to attend an interview at the school with either our Enrolment Officer or Guidance Officer. Appointments can be made by telephoning the School Administration Office (phone 5542 9111). A parent or guardian must attend the interview with the student. (This does not apply to students transitioning from Year 6 to Year 7 from local primary schools).

We may contact your previous school for background information to help us plan for your success. An Application for Student Enrolment form must be completed & submitted. The Student Commitment Agreement form sets out the responsibilities of the student and parents/carers about the education of students enrolled at Beaudesert State High School. Please read through it with your child as there are several agreements including wearing of the school uniform, behaviour, information technology, and Student Resource Scheme contributions.

Please bring to the interview:

- Completed Application for Student Enrolment Form
- Birth Certificate or Passport / Visa
- Transfer Note if you are coming from another Queensland State Secondary school
- Custody Papers/Family Court/Residency Orders
- Cash/credit card to join the school’s Student Resource Scheme to ensure your child can take advantage of the school’s resources
- Any other information which may assist in the process, eg health, learning support needs, or family information

Transition between Primary Year 6 to Secondary Year 7

Each year, staff members from Beaudesert State High School visit local primary schools to distribute Enrolment Packages. In addition, an Information Night for Prospective Parents is held to talk about high school and answer any questions parents/caregivers may have. Further, an Orientation Day is held towards the end of the school year where primary school students get to experience Beaudesert State High School. Finally, a transition program for all Year Seven students provides structured support during the first few months in their new school.

Key dates for 2017/2018 are as follows:

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Information Evening for Prospective Parents</td>
<td>Wednesday 30\textsuperscript{th} August 2017</td>
</tr>
<tr>
<td>Due date for submitting completed Enrolment Forms</td>
<td>Friday 15\textsuperscript{th} September 2017</td>
</tr>
<tr>
<td>Due date for submitting applications for BSHS Scholarship Program</td>
<td>Friday 10\textsuperscript{th} November 2017</td>
</tr>
<tr>
<td>Orientation Day for current Year 6 students intending to start at BSHS in 2017</td>
<td>Monday 27\textsuperscript{th} November 2017</td>
</tr>
<tr>
<td>First day of school for Year 7 students in 2018</td>
<td>Monday 22\textsuperscript{nd} January 2018</td>
</tr>
</tbody>
</table>
Year 7 Scholarships

Each year, the school’s Parents’ and Citizens’ Association offers scholarships for year 6 students to apply for if they will be attending Beaudesert State High School in year 7 the following year. The scholarship consists of full remission of the Student Resource Scheme contributions (school fees) for one year as well as the provision of one school shirt and one school shorts at no cost. There are a maximum of three scholarships in each category:

- Academic
- Sporting
- Cultural

Applications for 2018 Scholarships close on Friday 10th November 2017. Further information and application forms are available from the school’s website.

FIRST DAY PROCEDURES

Monday 22nd January 2018

On arrival at school, year 7, 8 and 9 students are to assemble at the following locations:

- Year 7 Oval Stairs
- Year 8 Performing Arts
- Year 9 Multi-Purpose Hall

Students will be addressed by the relevant Deputy Principal and then be divided into Roll Classes by the Year Co-ordinator. A list of Year 7, 8 and 9 Roll Classes will be available for students to view on this morning. It will be posted on the ‘World Map’ near the canteen (A Block).

Tuesday 23rd January 2018

On arrival at school, year 10, 11 and 12 students are to assemble at the following locations:

- Year 10 Oval Stairs
- Year 11 Multi-Purpose Hall
- Year 12 Performing Arts

Students will be addressed by the relevant Deputy Principal and then be divided into Roll Classes by the Year Co-ordinator.

Note: Year 7, 8 and 9 students will have Roll Class during this time.

Students will attend Roll Class where information regarding school policies and procedures will be explained by the teacher, including:

- Roll Marking
- Student Planner
- School Policies and Procedures
- Timetables
PAYMENT METHODS

Beaudesert State High School offers flexibility to families through a range of payment methods for your convenience.

**QParents:** Viewing unpaid invoice details, payment history, and making payments online

**Bpoint:** Paying fees/excursions/activities directly to the school over the internet with your credit card. This method is provided to you 24 hours a day, 7 days a week. You can find the BPoint option at www.beaudeseshs.eq.edu.au under ‘Quick Links – Payments and Excursions.’

**Internet Banking:** The school’s bank account details and reference codes are provided on the school’s website, also under ‘Quick Links – Payments and Excursions.’ For your convenience the bank account details are:

- **BSB:** 064-400
- **Account Number:** 00090023
- **Account Name:** Beaudesert State High School

To ensure your payment is processed correctly we require your student’s surname, first initial and date of birth as the payment reference code.

**Centrepay Deductions:** These are available to families who wish to have a fixed amount deducted from their Pension / Newstart Allowance / Family Tax Benefit and applied to their child’s account. Forms are available from the school and when completed please return form to the cashier for processing.

**Regular Direct Debit:** This option is available for credit cards only and used in conjunction with part payment agreements. Please contact the cashier if you would like to use this option.

**Paying by Phone:** You are able to call the cashier on 5542 9103 and make a payment by credit card over the phone. Please note this service is not available on Wednesdays.

**Cheque/Cash/Eftpos:** These methods are still available from 8:00 am to 12 noon on Mondays, Tuesdays, Thursdays and Fridays.

**Excursion Forms** are now uploaded onto the school’s website. Please go to ‘Quick Links – Payments and Excursions’ for your copy. Excursion reference codes can be found here.

ILLNESSES, ACCIDENTS & AMBULANCE

Since we are unable to look after sick children at school, parents/carers are requested not to send students who are already unwell.

Students who become ill during the school day and wish to go to Sick Bay must first report to the student Services Office with a note from their teacher. Where possible, and if necessary, parents/carers will be contacted so that the student may be sent home. Facilities for sick children at school are limited – we are not a hospital. We believe home is the best place for students when they are ill.

**Medical Information and Medication**

Parents must inform Student Services of any relevant medical issues pertaining to their student.

Staff members are not permitted to administer non-prescribed medication. If a student is required to take prescribed medication, the following procedures should be followed:

Parent / Guardian must complete the required form available from Student Services

- All medication must be stored at Student Services
- Students are responsible for reporting to Student Services to take required medication.

**Accidents and Injuries**

Students who injure themselves during class should report this immediately to their teacher. Injuries at other times should be reported to the nearest staffroom if urgent or to Student Services.
In an emergency, such as an accident or serious injury occurring at school, parents/carers will be contacted immediately and an ambulance will be called. An up-to-date parent / guardian emergency number is essential.

**MOBILE PHONES & ELECTRONIC DEVICES**

The school accepts that students may need to have mobile phones for reasons of safety. Those who bring mobile phones and electronic musical devices to school need to consider, however, the disruption they can cause by being turned on at inappropriate times.

The following rules apply when mobile phones are brought to school:

- Phones, IPODs and other devices are to be turned off whilst the student is in class or on assembly. They should be off and away when taken into class
- The school will not take responsibility for phones or devices that are damaged, lost or stolen and will not take responsibility for any phone bills incurred

Personal technology devices may only be used during recesses, and before and after school.

Students who have their mobile phones, IPODs or other devices on in class may be asked to take it to Student Services where it will be stored. Students may collect the item immediately after the end of the last class.

**Recording voices and images:** We uphold the value of trust and the right to privacy at BSHS. Students must not use personal technology devices to record inappropriate behaviours or incidents (such as vandalism, fighting, bullying, staged fighting or pranks, etc). Students must not record images anywhere people can reasonably expect to be afforded privacy (eg. in change rooms and toilets). Recording of events in class is not permitted unless express consent is provided by the class teacher. Students should note that the recording or dissemination of images that are considered indecent (such as nudity or sexual acts involving children), is against the law and if detected by the school will result in police involvement.

**Text communication:** The sending of text messages that contain obscene language and/or threats of violence may amount to bullying and/or harassment or even stalking, and will subject the sender to disciplinary action and possible police investigation. Students receiving such text messages at school should ensure they keep the message as evidence and bring the matter to the attention of the Year Coordinators, Support Staff or School Administration. In these cases, the matter will be investigated and may be referred to the Queensland Police Service.

**Disciplinary action:** The school will not tolerate misuse of personal technology devices that causes embarrassment to individuals or the school, or amounts to bullying or harassment of students and/or teachers. This includes recording, and/or disseminating material through text messaging, display, internet uploading etc. and/or knowingly being a subject of a recording. In such cases, disciplinary action will be taken by the school (including suspension and exclusion).

**PARENTS & VISITORS**

Beaudesert State High School is committed to taking all reasonable steps to ensure the safety of employees while they are performing their official duties and to provide a safe environment for staff, students and visitors.

Relevant sections of the *Education (General Provisions) Act 2006* will be readily applied when necessary:

- s333 Wilful Disturbance
- s334 Trespass
- s336 Name and Address
- s337 Direction about conduct and movement

Parents and visitors are not permitted to go directly to classrooms or into the grounds, without first obtaining permission from a member of the School Administration. Approval is not automatic and each case will be dealt with on its merits.

**Contacting Students**

Parents needing to contact students through the day should do so through the School Administration Office.
PERSONAL PROPERTY & VALUABLES

Valuables should be left at home to prevent loss or theft. If money, in excess of what is reasonably required for tuckshop, is brought to school it should be left at Student Services for safekeeping. Students need to take all reasonable precautions to prevent loss of, or damage to, personal property whilst at school.

We advise students to:

- Ensure they do not leave money or valuables in their school bags
- Not bring items of value or sentiment to school
- Keep their school bags as close as possible to them at all times.

All clothing, books and other articles should be clearly marked with the student’s name to reduce the chance of theft and for ease of identification.

If items are lost, students should report this to their Year Co-ordinator or Student Services immediately. Efforts will be made to recover the missing item however, the school cannot accept responsibility for goods stolen or lost and no insurance policy exists to cover the cost of lost or stolen items belonging to students.

PROHIBITED ITEMS

Students must not bring the following items to school:

- Aerosol cans
- Cutters/Stanley knives/pen knives etc
- Laser pointers
- Alcohol and drugs
- Cigarettes/lighters/matches/tobacco
- Permanent felt marking pens
- Weapons (objects of harm) or replicas

The school reserves the right to conduct searches of student’s bags when there are reasonable grounds or a well-founded suspicion that a search will uncover particular items, such as items which are missing or not permitted at school, eg. cigarettes, offensive material, illegal items.

SCHOOL TRANSPORT

**Buses:** Bus companies provide information regarding bus passes, routes and Code of Conduct. Students should enter the bus turnaround through the designated small gates near the agriculture plot, and only after their bus has come to a complete stop. Upon arrival at school, students must move directly to their respective year level areas.

**Student drivers:** Any student who is driving to school is required to register their vehicle at the office and record the names of passengers they transport. Under no circumstances are any passengers to be carried unless the passenger’s parents provide a note of authorisation. Students will drive only to and from school. Unless given permission from a member of the Administration, they will not be permitted to drive their cars during school hours. Enquires should be directed to Administration.

**Bicycles:** Bicycle racks are provided for student use and all bicycles must be stored in the bike compound which is locked during school hours. For security reasons, it is recommended that bicycles be locked. The school cannot accept responsibility for the security of bicycles parked in bike racks. The use of bicycle helmets is required by law. Once students enter the school grounds, they are to walk their bikes.